

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

June 18, 2012 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on June 18, 2012, at 7:00 p.m. in the Civic Center, 16327 Lakeview, Jersey Village, Texas.

- A. Open Meeting** - The meeting was called to order at 7:00 p.m. by Vice President, Russell Hamley, with the following present:

Vice President, Russell Hamley
Director, Sheri Sheppard
Director, Rod Erskine
Director, Harry Beckwith
Director, Mark Maloy
Director, Jill Klein

City Manager, Mike Castro
City Secretary, Lorri Coody
City Attorney, Bobby Gervais

President, Duncan Klussmann was absent.

Staff in attendance: Fire Chief, Mark Bitz; Chief of Police, Eric Foerster; Public Works Director, Danny Segundo, Isabel Kato, Director of Finance; and Michael Brown, Director of Parks and Recreation.

- B. Consider approval of the minutes of the CCPD Meeting held on August 15, 2011.**

With no discussion on this item, Director Maloy moved to approve the minutes of the CCPD meeting held on August 15, 2011. Director Klein seconded the motion. The vote follows:

Ayes: Directors Sheppard, Erskine, Beckwith, Maloy, and Klein
Vice President Hamley

Nays: None

The motion carried.

- C. Consider Resolution No. 2012-01, amending the 2011-2012 Crime Control and Prevention District's Budget in the amount of \$171,893.19 and authorizing the purchase of a mobile computing and video solution package (Titan M7) and the necessary antennas and modems from the Crime Control and Prevention District Fund.**

Chief of Police, Eric Foerster presented the item. He told the Board that the police department is in need of replacing laptops and cameras for 11 police vehicles. The laptops currently used are five years old and are at the end of their lease cycle. The laptops are touchscreen and no longer hold calibration. Also, the current laptops do not meet Criminal Justice Information Services (CJIS) requirements. The cameras currently used are also five years old, and have reached the end of their repairable life. The manufacturer no longer offers parts for repair, which means they would need to be sent to a third party. The cost for

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simply examining a camera for repair is \$400 plus a \$20 shipping fee. This would quickly become very costly for the department.

The department is seeking a total mobile computing and video solution. Coban Technologies, Inc. has provided a quote that includes all video, computing, and back office equipment for a turn-key package. The proposed vendor is a member of HGAC Buy a nationwide government procurement service recognized by the State of Texas wherein all contracts have been awarded by virtue of a public competitive procurement process compliant with state statutes.

The new mobile computing and video solution package has a 5-year warranty. Coban Technologies, Inc. is a local company, which means all repairs would take place locally. The new product also meets CJIS requirements and Texas Racial Profiling Law requirements (reporting of Tier 1 data).

In addition to the video, computing, and back office equipment offered by Coban Technologies, Inc., the police department has received three quotes for the antennas and modems needed for this project. USAT Corporation submitted the lowest quote for all provisioning and support services for the antennas and modems.

The budget amendment is a three part process that first moves the funds from the CCPD fund balance into the CCPD Budget – Computer Hardware – 50-27-6573. The funds will then be transferred to the Technology Replacement Fund – 07-73-6573 and then to line item 07-71-9758 – CC Computer Purchase Contribution in order to make the purchase.

The Board engaged in discussion about the budget amendment. There were questions about these current computers being part of the computer replacement program. This question was answered by Finance Director, Isabel Kato who explained that the Crime Control and Prevention District items are on replacement in that they purchase items for cash on an as needed basis through the replacement fund. City Manager Castro further explained that since there is a dedicated source of funding for the Crime Control budget, it is possible to capitalize the costs up front when the purchase is made.

With no further discussion on the matter, Director Maloy moves to approve Resolution No. 2012-01, amending the 2011-2012 Crime Control and Prevention District's Budget in the amount of \$171,893.19 and authorizing the purchase of a mobile computing and video solution package (Titan M7) and the necessary antennas and modems from the Crime Control and Prevention District Fund. Director Beckwith seconded the motion. The vote follows:

Ayes: Directors Sheppard, Erskine, Beckwith, Maloy, and Klein
Vice President Hamley

Nays: None

The motion carried.

RESOLUTION NO. 2012-01

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A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012 IN THE AMOUNT OF \$171,893.19; AND AUTHORIZING THE PURCHASE OF A MOBILE COMPUTING AND VIDEO SOLUTION PACKAGE (TITAN M7) AND THE NECESSARY ANTENNAS AND MODEMS FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.

D. Adjourn

With no further business on the agenda, the meeting adjourned at 7:07 p.m.

Lorri Coody, City Secretary